



SYRACUSE CITY

Syracuse City Council Special Business Meeting August 22, 2023 – immediately following the City Council Work Session, which begins at 6:00 p.m.

In-Person Location: Syracuse City Hall, 1979 W. 1900 S.

Electronic Via [Zoom](#)

Connect via telephone: +1-301-715-8592 US, meeting ID: 881 6355 6903

Streamed on Syracuse City [YouTube Channel](#)

1. Meeting called to order.
2. Proposed Resolution R23-26 authorizing the Mayor to execute a Memorandum of Understanding (MOU) between the City and the Syracuse Museum Foundation for the use, maintenance, and operation of the Syracuse Museum and the Museum Curator position. (5 min.).
3. Adjourn.

In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 17th day of August 2023 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.gov/>. A copy was also provided to the Standard-Examiner on August 17, 2023.

CASSIE Z. BROWN, MMC
SYRACUSE CITY RECORDER



COUNCIL AGENDA

August 22, 2023

Agenda Item #2

Proposed Resolution R23-26 authorizing the Mayor to execute a Memorandum of Understanding (MOU) between the City and the Syracuse Museum Foundation for the use, maintenance, and operation of the Syracuse Museum and the Museum Curator position.

Questions regarding this discussion item may be directed at Brie Brass, City Attorney.

FACTUAL SUMMATION:

- The City Council, in its latest business session on August 8, 2023, voted to repeal Chapter 3.40 of the Syracuse City Municipal Code. The Council, in the ordinance repealing Chapter 3.40, also authorized the City to enter into an agreement with the Syracuse Museum Foundation for the terms of the management and operation of the Museum as well as the Curator position.
- A proposed Memorandum of Understanding (MOU) has been drafted and attached for Council's review.
- A couple of outstanding items in the MOU, that need to be clarified are: what, if any hours of operation, the Council would like the Museum to be opened; the voting or non-voting status of a Council appointed liaison on the Foundation Board; the full or part-time status of the Curator position; and what, if any, responsibilities the Council would like to include or exclude from the MOU.

DISCUSSION ITEMS:

1. Discuss the proposed MOU and provide staff with direction on what, if any changes, Council would like to make to the finalize the MOU.

RESOLUTION R23-26

A RESOLUTION OF THE SYRACUSE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE SYRACUSE MUSEUM FOUNDATION FOR THE USE, MAINTAINANCE, AND OPERATION OF THE SYRACUSE MUSEUM AND THE MUSEUM CURATOR POSITION.

WHEREAS the Syracuse City Council desires to have a Memorandum of Understanding (“MOU”) between the City and the Syracuse Museum Foundation outlining the roles and responsibilities of each party in regard to the operation of the Syracuse Regional Museum; and

WHEREAS the Museum Foundation desires to continue its use and operations of the Museum in cooperation with the City and desires to enter into a MOU outlining the roles and responsibilities of the parties; and

WHEREAS the City Council discussed the terms and provisions of the MOU in a properly noticed public meeting; and

WHEREAS the City Council has determined entering into the MOU is in the best interests of the Museum and the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, UTAH, AS FOLLOWS:

Section 1. Authorization. The City Council hereby authorizes the Mayor to execute the MOU as discussed and agreed, attached as Exhibit A.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS _____ DAY OF AUGUST, 2023.

SYRACUSE CITY

ATTEST:

Cassie Z. Brown, City Recorder

By: _____
Mayor Dave Maughan

Voting by the City Council:

“AYE” “NAY”

Councilmember Bingham	_____	_____
Councilmember Carver	_____	_____
Councilmember Savage	_____	_____
Councilmember Teague	_____	_____
Councilmember Watson	_____	_____

Exhibit A

**Memorandum of Understanding
Between Syracuse City and Syracuse Museum Foundation
For the Management and Operation of the Syracuse Regional Museum**

This agreement is entered into this day ____ of _____, 2023, by and between the CITY OF SYRACUSE, UTAH, a Utah municipal corporation, located at 1979 West 1900 South, Syracuse, Utah 84075 (the “City”) and THE SYRACUSE MUSEUM FOUNDATION, a Utah nonprofit corporation, located at 1891 West 1700 South, Syracuse, Utah 84075 (the “Foundation”). The City and Foundation may be referred to collectively as the “Parties.”

AGREEMENT

The City and the Foundation agree to work together to further the mission of the Syracuse Regional Museum (the “Museum”).

This Memorandum of Understanding has been created to support, document, and outline the responsibilities of the Parties; it is not intended to be exclusive or restrictive.

THE CITY OF SYRACUSE

The City is the legal owner of the Museum Building and grounds. In operating the Museum Building, the City shall be responsible for exterior and interior maintenance and cleaning. The City shall employ reasonable methods of providing external security for the Museum Building to protect against theft and vandalism.

The City is responsible for employing a Curator/Director to work in cooperation with the Foundation. The City is responsible for the salary and all benefits, if applicable, of the Curator/Director. The City is responsible for setting the schedule, roles and responsibilities of the Museum Curator/Director. The Curator/Director will be supervised by and report to the City’s Parks and Recreation Department. The Curator/Director will serve as the primary liaison between the City and the Foundation.

The City has included in its Y24 budget a full-time Curator/Director position. The City, in its sole discretion, taking into consideration the City’s future budget adoption and the programming and reporting provided by the Curator/Director and the Foundation, the hours of operation of the Museum, and other relevant information, shall determine the on-going need of the Curator/Director position and determine the full or part-time status of the position.

The City will appoint a member of the City Council to attend Foundation meetings and serve as a liaison to the Foundation in addition to the Curator/Director.

The City will provide and maintain insurance coverage against damage or loss for the Museum’s Artifact and Archival Collections owned by the Foundation.

THE FOUNDATION

The Foundation operates exclusively as a charitable, nonprofit organization to further the mission of the Syracuse Regional Museum.

The Foundation will include a City appointed liaison to the Foundation Board.

The Foundation has legal title to the Museum's Artifact and Archival Collections. The Foundation will maintain responsibility for items on loan to the Museum until they are returned to the owner.

The Foundation will be responsible for the daily administration and operation of the Syracuse Regional Museum, including, but not limited to, preparing and recommending for approval by the City Council a long-range plan, including goals, for the Museum and Cultural Center, recommending and implementing programs, policies, financing, funding, legislation and other measures, programs or activities for the administration and operation of the Museum consistent with the goals of the long-range plan; managing the day-to-day operation of the Museum, including: initiating, sponsoring and promoting involvement, activities and contributions by the public and private sectors in the Museum and its facilities, artifacts, programs and activities; preparing and recommending for approval by the City Council appropriate rules and regulations for the use, administration and operation of the Museum and its facilities, artifacts, programs and activities; submitting an annual report to the City Council regarding Museum activities; and preparing recommendations for building repairs and renovations to the City.

The Foundation will provide advice in the development of educational efforts that include exhibitions, interpretation, programs, and care of collections. This includes, but is not limited to, creating permanent and temporary exhibitions, improving and adding to the collections, supporting programming and events, and purchasing traveling exhibitions.

The Foundation will focus fundraising efforts on grants and donations from private foundations, government organizations, and contributions from corporate and individual sponsors. The Foundation is financially responsible for all funds that have been or are collected or donated to the Foundation. The Foundation will manage these funds in accordance with the state and Federal laws as a 501(c)3 Corporation.

The Foundation will keep the Museum open and operating at least (INCLUDE HOURS AND DAYS OF THE WEEK).

The Foundation will provide the City an annual report of the organization's financial standing at the end of each year, along with any improvement or updates that have been made to the Syracuse Regional Museum's exhibitions and collections.

TERM

This Memorandum of Understanding shall have a ten (10) year term commencing as of _____, 2023, and continuing through _____, 2033 or until such time as the SCC is amended to change the structure of the Museum or Board. The Memorandum will renew automatically on July 1 of each year thereafter unless it is terminated at the discretion of either party. If either party requests termination of this Memorandum, a minimum 30-day notice is required.

Mayor David Maughan
Syracuse City Mayor

L. Dean Hill
Board President, Syracuse Regional Museum

DRAFT