

Minutes of the regular meeting of the Syracuse City Council held on February 14, 2023, at 6:00 p.m., held in a hybrid in-person/electronic format via Zoom, meeting ID 890 3410 9763 , in-person in the City Council Chambers at 1979 W. 1900 S., and streamed on the Syracuse City YouTube Channel in accordance with House Bill 5002, Open and Public Meetings Act Amendments, signed into law on June 25, 2020.

Present: Councilmembers: Lisa W. Bingham
Jennifer Carver
Paul Watson
W. Seth Teague
Paul Watson

Mayor Dave Maughan
City Manager Brody Bovero
City Recorder Cassie Z. Brown

City Employees Present:

Administrative Services Director Stephen Marshall
City Attorney Paul Roberts
Fire Chief Aaron Byington
Police Chief Garret Atkin
Parks and Recreation Director Kresta Robinson
Public Works Director Robert Whiteley
Community and Economic Development Director Noah Steele

1. Meeting Called to Order/Adopt Agenda

Mayor Maughan called the meeting to order at 6:00 p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. Councilmember Savage provided an invocation and Councilmember Carver led the audience in the Pledge of Allegiance.

COUNCILMEMBER BINGHAM MOVED TO ADOPT THE AGENDA. COUNCILMEMBER TEAGUE SECONDED THE MOTION; ALL VOTED IN FAVOR

2. Recognition: Presentation of the Utah Supervisory Fire Office Designation to Firefighter Brock Minhondo.

A staff memo from the Fire Chief explained Firefighter Brock Minhondo has been awarded the Utah Supervisory Fire Officer Designation as outlined by the International Association of Fire Chiefs and adopted by the Utah Commission on Fire Officer Designation. Firefighter Minhondo has combined hundreds of hours of training, education, and experience to meet the requirements for this designation. His hard work and commitment to this process shows his dedication to not only the Utah State Fire Service but to Syracuse City and the Fire Department as well.

Chief Byington summarized his staff memo and asked the Council to join him in recognizing Firefighter Minhondo for attaining this designation.

3. Public comment:

The following individuals spoke to an application being considered by the Planning Commission for a zoning change for property at 2751 South 1000 West to classify the property as 'industrial' in nature. The residents spoke about their opposition to the zone change based upon the fact that it is located within a residential area; they summarized their concerns relating to sound/noise nuisances; hours of operation; on-street parking and even parking that blocks the sidewalk; increased traffic; use of heavy equipment and the safety issues that presents for neighboring property owners, children walking to and from school, and pedestrians walking along the street; the impact to the current 'sense of community'; pollution; creating an 'island' of zoning; the potential for 'creep' of the industrial zoning to surrounding properties; the fact that the land use is not considered in the City's General Plan; and past visioning efforts for the area that honored the fact that it has been zoned for residential use for over 100 years: Kay Volk, Kristy Randall, Steven Randall, Bruce Staley, and Jennifer Ralphs.

City Recorder Brown then read the following public comment that was submitted via email:

"I'd like to ask that the city place a moratorium on MXD use zoning and the development of any more high-density housing until the school situation is handled. I attended last week's Planning Committee meeting, and it made me sick to see all of the housing that is coming in just north of Syracuse High. While I understand that these developments have already been approved and will be coming in no matter what, I can't wrap my head around the impact that it will have on our schools, especially with the hundreds of apartments coming in along Antelope.

I am a 4th grade teacher of 31 students at Syracuse Elementary, and I wish you would walk our halls and see just how crowded we are. But sadly, we're not the worst. Cook Elementary is popping at the seams, as are the junior high and high school. All of these new apartments, etc. will be within Syracuse Elementary and Cook Elementary boundaries. Cook is already trying to figure out a solution by going either all year (an option that most hate, especially when they also have students in secondary schools that won't go year round) or creating new boundaries. The new boundaries will move approximately 50 more students into both Syracuse and Bluff Ridge Elementary. Cook will still be over

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capacity, and the other schools affected with be pushed further over capacity as well, especially with the apartments coming into their own boundaries. As for the junior high and high school, all you have to do is drive past in the morning during drop off or walk the halls for 5 minutes to see just how bad the overcrowding is. They literally have cities of portables, and the students don't even want to eat lunch because who wants to spend 15 minutes waiting in a line to get lunch when it's the only time off in the day to take a break?

The district has made plans to help out by building new schools, but these schools won't be ready for years. YEARS. So, I ask that the city place a moratorium on MXD use and high density building until that time that these new schools are built and the burden on the schools, the employees, and the students themselves is eased.

Thank you, Jen Beckstrand."

4. Approval of minutes.

The following minutes were reviewed by the City Council: Business Meeting of January 10, 2023 and Work Session of January 24, 2023.

COUNCILMEMBER TEAGUE MADE A MOTION TO APPROVE THE MINUTES LISTED ON THE AGENDA AS PRESENTED. COUNCILMEMBER CARVER SECONDED THE MOTION; ALL VOTED AYE.

5. Proposed Resolution R23-05 appointing the Mayor and City Councilmembers to various committee positions and assignments.

A staff memo from the City Manager explained each year the Mayor and Council decide on various assignments to internal and external committees. This proposed resolution will apply to the 2023 calendar year. The changes from last year include:

- Group A: Councilmember Carver would be assigned to the Syracuse Jr. High Community Council liaison, and Councilmember Savage would be assigned to Syracuse High School.
- Group B: Mayor Maughan, City Manager Bovero, and City Attorney Brass would be able to make proxy vote at ULCT if voting members are absent, as allowed by ULCT bylaws.
- Group C: Mayor Maughan would be assigned as Davis Chamber of Commerce liaison, Councilmember Watson would be assigned to the Architectural Review Committee, Councilmember Carver would be assigned as liaison to the Parks Advisory Committee, and Councilmember Savage would be assigned as liaison to the Disaster Preparedness Committee.
- Group D: There would be no liaison to the Easter Egg Hunt, Councilmembers Teague and Bingham would be assigned as liaisons to the Syracuse Heritage Days event, and Councilmembers Caver and Watson would be assigned as liaisons to the National Night Out event.

Councilmember Carver cited a typographical error in the resolution; the National Night Out Against Crime event should have been changed to Public Safety Open House. She asked that the resolution be corrected upon its adoption.

COUNCILMEMBER SAVAGE MADE A MOTION TO ADOPT PROPOSED RESOLUTION R23-05, AS AMENDED, APPOINTING THE MAYOR AND CITY COUNCILMEMBERS TO VARIOUS COMMITTEE POSITIONS AND ASSIGNMENTS. COUNCILMEMBER CARVER SECONDED THE MOTION, ALL VOTED IN FAVOR.

6. Public hearing: Proposed Resolution R23-04 amending the Syracuse City Consolidated Fee Schedule by making adjustments throughout.

A staff memo from the Administrative Services Director summarized proposed amendments to the City's Consolidated Fee Schedule as follows; items listed in red font are new since the Council's last review of the proposal:

- Change wording on permit fee descriptions for better clarification. No change in fees.
- Update the Public Safety and Storm Water impact fees based upon the IFA reports. These fees update annually.
 - Change Storm Water Impact Fee from \$9,217 / acre to \$9,341 /acre.
 - Change Public Safety Impact Fee for residential from \$874 to \$894 per application.
 - Change Public Safety Impact Fee for commercial from \$0.75 / sq ft to \$0.77 / sq ft.
- Overhaul code enforcement fines section and simply the fees into 4 new fees.
 - Noncompliance Fee - \$100 per incident
 - Abatement Contractor - Contractor Rate Based Off of Acreage and Time
 - Abatement Admin Fee - \$75 per incident
 - Lien Admin Fee - \$75 per incident
- Add a water theft fee of \$1500 per incident for commercial and \$250 per incident for residential.
- Change the parking ticket fee reduction of \$20.00 requirement to allow for appearance to be in person or electronically.
- **Added new impact fees for accessory dwelling units at 50% of the primary dwelling impact fee:**
 - **Parks, Trails, & Recreation – ADU Impact Fee - \$1,375.00**
 - **Transportation – ADU Impact Fee - \$510.00**
 - **Public Safety – ADU Impact Fee - \$447.00**
- **Proposal to add a pre-application consultation with city council fee - \$200.00.**

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Administrative Services Director Marshall reviewed his staff memo.

Councilmember Teague stated he is concerned about the pre-application fee; he acknowledged the Council has discussed and voted on implementing a pre-application process but did not consent to a fee of \$200 and he asked where that fee proposal was derived from. Councilmember Bingham agreed; she is not comfortable charging someone in order for them to consult with the City Council. Councilmember Carver agreed. Mayor Maughan noted that during the Council's discussion of the pre-application process, there was some focus on the fact that such a process would require staff time and that it would be appropriate to charge a fee to cover those costs. He asked Community and Economic Development (CED) Director Steele to discuss the manner in which he formulated the fee proposal. Mr. Steele reiterated the Council took action to establish a pre-application consultation process, but did not determine what the fee should be. He stated that there is an applicant that is interested in consulting with the Council prior to submitting an annexation and development application and this caused staff to develop a proposed fee. Councilmember Carver stated she does not believe the fee should exceed \$50. Councilmember Teague stated that his recollection of the discussion was that any applicant should be able to access the Council to get feedback on development concepts and he was never in support of requiring an applicant to pay for that opportunity. Mr. Steele acknowledged there was some debate among the Council regarding the matter and the ordinance was not supported unanimously; however, it did pass, and the process has been codified. Councilmember Bingham agreed with Councilmember Teague; it is her stance that an applicant should be able to access Councilmembers individually or as a group; if they opt to consult with the entire Council as a group, they can follow this process. She does not believe the City should be charging a fee for that opportunity and noted that such a process should be a function of City staff with no additional compensation required. Councilmember Carver agreed. Councilmember Savage stated he is willing to grant any applicant time on an agenda to address them regarding an idea or development concept they may have; if this type of situation becomes something that overwhelms Council meetings and staff time, it may be necessary to consider a fee.

COUNCILMEMBER SAVAGE MADE A MOTION TO ADOPT PROPOSED RESOLUTION R23-04 AMENDING THE SYRACUSE CITY CONSOLIDATED FEE SCHEDULE BY MAKING ADJUSTMENTS THROUGHOUT, BUT WITH THE CHANGE TO REMOVE THE PRE-DEVELOPMENT APPLICATION FEE OF \$200. COUNCILMEMBER CARVER SECONDED THE MOTION, ALL VOTED IN FAVOR.

7. Consideration and action of proposed Memorandum of Understanding with Neutron Holdings, Inc. DBA Lime, for bike and scooter sharing services in Syracuse City.

A staff memo from the Community and Economic Development (CED) Department explained Lime would like to formalize the company's operation in Syracuse through a memorandum of understanding (MOU). The document will formalize the expectations for each party. The company will operate with a business license and is willing to limit parking areas if the scooters/bike parking become problematic. On January 10, 2023, the council reviewed the item and forwarded it to this meeting for a vote. Options available to the Council include approval, approval with conditions, table, or deny.

Mr. Steele reviewed his staff memo and facilitated brief discussion among the Council regarding the operational boundaries defined in the MOU.

COUNCILMEMBER BINGHAM MADE A MOTION TO AUTHORIZE EXECUTION OF MEMORANDUM OF UNDERSTANDING WITH NEUTRON HOLDINGS, INC. DBA LIME, FOR BIKE AND SCOOTER SHARING SERVICES IN SYRACUSE CITY. COUNCILMEMBER SAVAGE SECONDED THE MOTION, ALL VOTED IN FAVOR.

8. Proposed Ordinance 2023-02 amending the Syracuse City Zoning Map for properties at 3176 W. 1700 S. from Agriculture A-1 to General Commercial (GC).

A staff memo from the Community and Economic Development (CED) Department provided the following information regarding the application:

Location:	3176 W. 1700 S.
Current General Plan:	Commercial
Current Zoning:	A-1 (Agriculture)
Proposed Zoning:	GC (General Commercial)
Acreage:	2.98 acres
Parcel Number:	12-047-0319

The applicant is requesting a rezone of 2.98 acres from Agriculture (A-1) to General Commercial (GC) with the intent of constructing a reception center/restaurant. The existing golf course is zoned A-1 because recreational uses are a permitted use in the zone. Their proposed use of a standalone reception center and restaurant is not listed as a permitted use in the A-1 zone. Restaurants are listed as a permitted use in the General Commercial zone. The proposed zone is consistent with the General Plan. The General Plan for this area reflects the intent of encouraging commercial or otherwise professional development in proximity to the 1700 South West Davis Corridor interchange. There are no abutting neighbors to this property and a State Highway (1700 South) divides it from properties to the south. The Planning Commission held a public hearing on the application on December 20, 2022. No public comment was received, and the Planning Commission is forwarding a unanimous recommendation for approval. The City Council reviewed the item on January 10, 2023, and forwarded it to this meeting for a vote.

Mr. Steele reviewed his staff memo.

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COUNCILMEMBER TEAGUE MADE A MOTION TO ADOPT ORDINANCE 2023-02 AMENDING THE SYRACUSE CITY ZONING MAP FOR PROPERTIES AT 3176 W. 1700 S. FROM AGRICULTURE A-1 TO GENERAL COMMERCIAL (GC). COUNCILMEMBER WATSON SECONDED THE MOTION, ALL VOTED IN FAVOR.

9. Consideration and action of proposed Development Agreement with Ivory Homes pertaining to Phase One of the Legacy Parks Subdivision.

A staff memo from the Community and Economic Development (CED) Department explained Ivory Homes is developing a residential subdivision called Legacy Park Estates located approximately 1000 W and 2300 S. The first phase of development includes 11 lots. The second phase of development contains 17 lots. The developer intends to complete the second phase by the second quarter of 2023 and has submitted a final plat application to the city. There are four lots in phase one that will not have the proper downhill connection to existing sewer lines until phase two is completed. Standard procedure in this scenario is to not allow a building permit to be obtained on those four lots until the downhill connection is made. Ivory is requesting that the city allow them to begin construction on the lots through a development agreement. The proposed draft agreement is attached. The general terms are as follows:

- City will allow construction on the four lots without sewer.
- Developer cannot occupy the homes until the sewer connections are completed.
- Developer anticipates that the sewer will be completed before the homes are finished.
- City is not liable for the four houses if occupancy is denied because the sewer is not done.

Mr. Steele reviewed his staff memo and discussed the phasing plan of the Legacy Parks project and facilitated high level discussion among the Council regarding the potential risks to the City and the applicant associated with the proposed development agreement. Mayor Maughan acknowledged the applicant is assuming the majority of the liability associated with the proposal, but indicated he is concerned about setting a precedent. The Council indicated they are comfortable assigning liability to the applicant, and they trust the document will be recorded in a way that it can be relied upon to determine the reasoning behind the Council's approval and avoid setting a broad precedent for future developments in the City.

COUNCILMEMBER TEAGUE MADE A MOTION TO AUTHORIZE EXECUTION OF DEVELOPMENT AGREEMENT WITH IVORY HOMES PERTAINING TO PHASE ONE OF THE LEGACY PARKS SUBDIVISION. COUNCILMEMBER CARVER SECONDED THE MOTION, ALL VOTED IN FAVOR.

10. Proposed Ordinance 2023-03 amending Syracuse City Code Section 10.30.060 related to fencing regulations.

A staff memo from the Community and Economic Development (CED) Department explained a resident recently petitioned the City Council to amend the ordinance in regard to our front yard fencing requirements. The Planning Commission discussed the item and held a public hearing on 12/20/22. They tabled the item for more discussion on the January 17, 2023, meeting. That night, they voted to forward a recommendation for approval of 'Option 2' as listed below:

- Option 1 – leave it as is. 3 foot any type of fence. Don't have to differentiate between 'solid' or 'open'.
- Option 2 – Add up to 4 foot if 'open' and keep 3 foot any type. Have to interpret when there is a violation.
- Option 3 - Increase it to 4 foot any type of fence. Don't have to differentiate between 'solid' or 'open'.
- Option 4 – Increase to 4 feet but limit to only 'open'. Have to interpret when there is a violation.

Mr. Steele reviewed his staff memo and facilitated discussion among the Council regarding the manner in which the terms 'open-ness' will be defined and measured.

COUNCILMEMBER SAVAGE MADE A MOTION TO ADOPT ORDINANCE 2023-03 AMENDING SYRACUSE CITY CODE SECTION 10.30.060 RELATED TO FENCING REGULATIONS. COUNCILMEMBER BINGHAM SECONDED THE MOTION, ALL VOTED IN FAVOR.

11. Proposed Ordinance 2023-04 amending the Syracuse City General Plan updating the components of the Plan addressing moderate-income housing.

A staff memo from the Community and Economic Development (CED) Department explained the City Council recently voted to update the City's affordable housing element of the General Plan. After that action was taken, as required by law, the City submitted the Plan to the Department of Workforce Services (DWFS) for review. They identified some shortcomings in the implementation portion of the update and asked for more specific action items along with a timeline on the implementation plan portion of the update. Staff worked with DWFS to correct the deficiencies with the plan, and he referenced the attached revised Plan document, noting the Planning Commission discussed the item and held a public hearing on January 17, 2023. There was concern expressed about replacing commercial land with multi-family residential. Ultimately the Commission voted to recommend a conditional approval of the proposed amendments with a vote of six to one. The condition of the approval is that the word 'near' instead of 'in' be replaced on the last action item listed. The City Council reviewed this item on January 24, 2023, and moved it forward to this business meeting for a vote.

Mr. Steele reviewed his staff memo.

Councilmember Savage stated it would be beneficial to add language to the document that cites the Council's recent action to reduce impact fees for accessory dwelling units (ADUs) as an attempt to address the need for moderate-income housing in the community. However, he does not see a location in the document where the addition would be a natural fit and

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advised staff to consider the addition next year when they work with the Council to update the moderate-income housing element of the General Plan.

COUNCILMEMBER TEAGUE MADE A MOTION TO ADOPT ORDINANCE 2023-04 AMENDING THE SYRACUSE CITY GENERAL PLAN UPDATING THE COMPONENTS OF THE PLAN ADDRESSING MODERATE-INCOME HOUSING. COUNCILMEMBER CARVER SECONDED THE MOTION, ALL VOTED IN FAVOR.

CED Director Steele stated that the impact fee reduction for ADUs could be listed as its own strategy for increasing the moderate-income housing stock in the City; the Council could add a strategy to the ordinance and staff will make the change before the ordinance is executed and submitted to the State of Utah.

COUNCILMEMBER BINGHAM MOVED TO RECONSIDER ORDINANCE 2023-04. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

COUNCILMEMBER TEAGUE MADE A MOTION TO AMEND ORDINANCE 2023-04 BY ADDING A FOURTH STRATEGY DEALING WITH THE REDUCTION OF IMPACT FEES FOR ACCESSORY DWELLING UNITS (ADUS); HE MOVED TO ADOPT ORDINANCE 2023-04 WITH THAT CHANGE. COUNCILMEMBER CARVER SECONDED THE MOTION, ALL VOTED IN FAVOR.

12. Proposed Resolution R23-06 approving and authorizing the execution of the Interlocal Cooperation Agreement for the North Davis Metro SWAT Team.

A staff memo from the Police Department explained Syracuse Police Department partners with other agencies in the area to form the North Davis Metro SWAT (NDMS) team. Syracuse Police Department strives to provide up to two members on a collateral basis to support the team. This interlocal agreement has three purposes:

1. Formalize the relationship of entities within Davis County participating in the North Davis Metro SWAT team;
2. Clarify the obligations of each participating party to this Agreement; and
3. Make available to each participating agency the resources of the SWAT Team in accordance with established protocols.

There is no direct financial obligation to be a member of NDMS. Syracuse Police Department does request funds from the Council to support our SWAT team members with training and equipment. In FY23, these funds totaled \$3,050. That amount will increase in FY24 because we will be trying to fill vacancies which will result in additional equipment and training needs.

Deputy Police Chief Rodgers reviewed the staff memo and indicated there are no changes to the proposed agreement when compared to last year's agreement.

COUNCILMEMBER BINGHAM MADE A MOTION TO ADOPT PROPOSED RESOLUTION R23-06 APPROVING AND AUTHORIZING THE EXECUTION OF THE INTERLOCAL COOPERATION AGREEMENT FOR THE NORTH DAVIS METRO SWAT TEAM. COUNCILMEMBER TEAGUE SECONDED THE MOTION, ALL VOTED IN FAVOR.

13a. Authorize Administration to dispose of surplus Police Department vehicles.

A staff memo from the Police Chief explained the Police Department is requesting the authorization to surplus vehicles listed below:

12-03	2012	Ford Fusion	C712FN	3FADP0L37CR187571
12-04	2012	Ford Escape	C710FN	1FMCU4K30CKB33460
15-09	2015	Ford Explorer	211808ex	1FM5K8AR9FGB13517

The vehicles listed above are unmarked police cars that have reached the 100,000 thresholds for replacement or have had significant repair issues.

Deputy Police Chief Rodgers reviewed the staff memo and briefly discussed the vehicles that are listed on the surplus list; one vehicle would be so costly to repair, and the City has chosen not to spend the money on those repairs and will instead have the vehicle towed to the public auction site.

COUNCILMEMBER SAVAGE MADE A MOTION TO AUTHORIZE ADMINISTRATION TO DISPOSE OF SURPLUS POLICE DEPARTMENT VEHICLES. COUNCILMEMBER BINGHAM SECONDED THE MOTION, ALL VOTED IN FAVOR.

13b. Proposed Resolution R23-08 granting permission for the Police Department to appropriate certain property in its possession to public interest use.

A staff memo from the Police Department explained the Police come into possession of property in several ways. The property may be turned in as "found" property, it may be seized as evidence, or it can be seized for safekeeping and abandoned after it is taken into police custody. For instance, a bicycle might be left on your front lawn, it might be seized by police because it was stolen, or a person may be arrested while they were riding their bicycle, resulting in the bike being held until they come to retrieve it. Under State law, after sufficient due diligence is taken to notify the owner that the Department is

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holding their property, the City Council may take action to appropriate the property for public interest use. Codes permit the City to donate such items to bona fide charities, if the Council makes that designation. As per our usual practice, the Department seeks to donate the bicycles to the Farmington Children's Justice Center for charitable purposes. It is the Council's prerogative to determine the appropriate public interest use to which these items should be applied.

Deputy Police Chief Rodgers reviewed the staff memo and stated that the availability of the bicycles for purchase will be advertised in the City magazine, website, and social media.

Councilmember Savage asked if someone who recognizes one of the bicycles as their own can come to the Police Department to collect it. Deputy Chief Rodgers answered yes.

COUNCILMEMBER SAVAGE MADE A MOTION TO ADOPT PROPOSED RESOLUTION R23-08 GRANTING PERMISSION FOR THE POLICE DEPARTMENT TO APPROPRIATE CERTAIN PROPERTY IN ITS POSSESSION TO PUBLIC INTEREST USE. COUNCILMEMBER BINGHAM SECONDED THE MOTION, ALL VOTED IN FAVOR.

14. Authorize Administration to execute Underground Right-Of-Way Easement with Rocky Mountain Power for a new power transformer in Stoker Park.

A staff memo from the Public Works Department explained the improvements planned for Stoker Park will require a new power transformer in the southeast corner of the park. Rocky Mountain Power requires an easement for their underground power line and transformer.

Public Works Director Whiteley reviewed the staff memo and presented a rendering illustrating the location of the easement, noting the additional power is needed to add a booster for the sprinkler system in the park.

COUNCILMEMBER SAVAGE MADE A MOTION TO AUTHORIZE ADMINISTRATION TO EXECUTE UNDERGROUND RIGHT-OF-WAY EASEMENT WITH ROCKY MOUNTAIN POWER FOR A NEW POWER TRANSFORMER IN STOKER PARK. COUNCILMEMBER TEAGUE SECONDED THE MOTION, ALL VOTED IN FAVOR.

15. Authorize Administration to award utility infrastructure contract Marilyn Acres Phase Six.

A staff memo from the Public Works Department explained this project consists of installation of new secondary water main and storm drain main along with replacement of the existing culinary water line, sewer line, defective portions of curb and gutter and asphalt in 1290 South Street from 1250 West Street to 1000 West Street and along 1575 South Street from 1250 West Street to 1100 West Street. This project will also add new sidewalk, restroom, pavilion, sand volleyball courts and parking lot reconstruction at Stoker Park. The memo discussed the schedule for the project; 1575 South Street will begin construction in the spring and be completed by August 2023. 1290 South Street will be completed during Cook Elementary's summer vacation. Public Works has met with the school principal, and they are aware of the upcoming closures and impacts. Bids were opened on January 31, 2023. There were 18 plan holders, and one bid was received. The low bidder was Leon Poulsen Construction Company with a total bid amount of \$2,088,944.00. The memo identified funding sources for the project.

Public Works Director Whiteley reviewed the staff memo and explained staff recommends awarding the contract to Leon Poulsen Construction Company.

COUNCILMEMBER SAVAGE MADE A MOTION TO AUTHORIZE ADMINISTRATION TO AWARD UTILITY INFRASTRUCTURE CONTRACT MARILYN ACRES PHASE SIX. COUNCILMEMBER CARVER SECONDED THE MOTION, ALL VOTED IN FAVOR.

16. Authorize Administration to execute Federal Aid Agreement for funding for 500 West Phase 2 project.

A staff memo from the Public Works Department explained an application was submitted to WFRC on January 17, 2019 requesting \$3,720,623. Approval was granted for \$3,720,623. Syracuse has a required match of 6.77 percent in the amount of \$270,177. Environmental Study was completed on January 15, 2019 by CRS Engineers, which included a public open house on August 23, 2018 indicating positive community support for the improvements. Funding is programmed for 2024 and will become available once the federal aid agreement is signed by all parties. Once the Federal Aid Agreement is signed, UDOT will take over project management from design through construction. Syracuse will work very closely with UDOT throughout the design and construction phases. Design is anticipated to be complete by the end of 2023. Construction could be expected to occur throughout most of 2024. The project scope includes widening the remaining west side of 500 West from 2010 South to 2800 South. Some widening along 2700 South at the 500 West intersection for turn lanes and a traffic signal at that intersection; 500 West is named Sand Ridge Parkway.

Public Works Director Whiteley reviewed the staff memo and expanded upon the proposed schedule for the project; he hopes construction will begin this time next year, with completion slated for November 2024. He noted that it is important for Councilmembers to understand that the process is much lengthier for a federally funded project than would be the case if the project were funded and managed solely by the City.

COUNCILMEMBER TEAGUE MADE A MOTION TO AUTHORIZE ADMINISTRATION TO EXECUTE FEDERAL AID AGREEMENT FOR FUNDING FOR 500 WEST PHASE 2 PROJECT. COUNCILMEMBER WATSON SECONDED THE MOTION, ALL VOTED IN FAVOR.

17. Proposed Ordinance 2023-05 amending Syracuse City Code Section 4.10.130 related to non-gravity sewer regulations.

A staff memo from the City Attorney explained at the January 10, 2023, work meeting, the City Council discussed the City's current ordinances regarding its utility systems, specifically related to the City's sewer system and provided direction to staff to present proposed options for possible ordinance amendments focused on three specific areas: lift stations, pressurized community sewer systems, and grinder pumps. At the January 24, 2023, work meeting, staff presented the City Council options for possible ordinance amendments based on the January 10, 2023 work session conversation. The City Council discussed the possible amendments and provided staff with further direction on the sewer regulation amendments. Based on the direction of the City Council the following amendments to Section 4.10.130 are proposed as follows:

4.10.130 Nongravity sewer discharge

~~Any lift stations, sump pumps or other facilities designed to cause sewer to move to higher elevations shall not be dedicated to or accepted by the City. The City shall have no responsibility to own, operate, maintain or replace such facilities. Any such facilities shall be owned, operated, maintained, and annually inspected through a public special service district. For single lot subdivisions or individual site plans, any such facilities shall be owned, operated, and maintained privately.~~

(A) Sewer Lift Stations

(1) The City shall not accept or allow the dedication of any sewer lift station, or other such facilities designed to cause sewage to move to a higher elevation. The City shall have no responsibility to own, operate, maintain, or replace such facilities.

(2) No planned development, subdivision or single lot may install and utilize a sewer lift station, or other such facility designed to cause sewage to move to a higher elevation unless such facility is owned, operated, and maintained through a public special service district.

(B) Pressurized Community Systems

(1) The City shall not accept or allow dedication of any community pressurized sewer system, which is considered to be two (2) or more individual grinder pump units discharging into a common force main.

(2) Where connection to a gravity sewer discharge system is possible, no planned development, subdivision or single lot shall install and utilize a community pressurized sewer discharge system. Where connection to a gravity system is not possible, only a pressurized community sewer discharge system owned, operated, and maintained through a public special service district may be permitted.

(4) No pressurized community sewer discharge system may connect directly to a City-owned, operated, or maintained sewer system. A pressurized community system must maintain a minimum gravity flow scour velocity of two feet per second prior to discharging by gravity to a city sewer main. The City shall not allow any pressurized sewer systems inside a public right-of-way.

(C) Individual Grinder Pump Units

(1) An individual grinder pump unit, designed to serve a specific residential or commercial structure, is prohibited where connection to a gravity sewer discharge system is possible and may only be installed with a backwater valve approved by the city engineer, in buildings under the following instances:

(a) In accessory buildings or accessory dwellings units located on properties where the primary dwelling unit is already connected to a gravity sewer discharge system; or

(b) In existing buildings where the lowest floor elevation is too low to permit adequate gravity flow to the sewer and all upper floors are served by gravity.

(2) Individual grinder pump units and pressure service lines must be privately owned, operated, and maintained and may not connect directly to a City-owned, operated, and maintained sewer system. An individual grinder pump unit must maintain a minimum gravity flow scour velocity of two feet per second prior to discharging by gravity to a city sewer main. The City shall not allow any pressurized sewer systems inside a public right-of-way.

City Attorney Brass reviewed the staff memo and facilitated discussion among the Mayor and City Council regarding the variances to the proposed ordinance; any opportunities to create a special service district for privately maintained sewer systems;

COUNCILMEMBER CARVER MADE A MOTION TO ADOPT PROPOSED ORDINANCE 2023-05 AMENDING SYRACUSE CITY CODE SECTION 4.10.130 RELATED TO NON-GRAVITY SEWER REGULATIONS. COUNCILMEMBER BINGHAM SECONDED THE MOTION, ALL VOTED IN FAVOR.

18. Proposed Resolution R23-07 adopting the Syracuse City Communications Policy.

A staff memo from the City Manager explained as the city grows larger and more complex, so does the need for better coordination and controls on official communications of the city. A communications policy, adopted by the city council would create the standards and guidelines for this communication to occur. Good communication will help the city be more responsive to citizens, and help build and maintain trust with the public. The draft policy addresses the following items:

1. **Guiding Principles:** Outlined the "spirit" of the policy and "how" the city's representative should conduct the communications of the city.
2. **Policy Statement:** Summarizes the city's official policy on its communications efforts.

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3. **Administration and Guidance:** Outlines the authority to enforce compliance of the policy.
4. **Duties and Responsibilities:** Provides the various roles and responsibilities of staff members and elected officials pertaining to communications of the city.
5. **Procedures:** Outlines the protocols for engaging in different communications efforts of the city.

Redlines: the latest draft incorporates edits as discussed with the City Council at a previous work session. The changes clean up language, refine the language regarding transparency, and clarifies the Mayor's abilities to speak on behalf of the City.

This policy incorporates the skills and talents of the new communications specialist into a more centralized communications structure. The current communication methods tend to be rather decentralized with all departments operating somewhat autonomously, with coordination through the city manager and part-time communications person. This policy would provide a means to give a central coordinating role to the communications specialist via the department heads and/or city manager, depending on the issue. This will help us better coordinate all of the messaging going in and out of the city.

City Manager Bovero reviewed the staff memo.

COUNCILMEMBER TEAGUE MADE A MOTION TO ADOPT PROPOSED RESOLUTION R23-07 ADOPTING THE SYRACUSE CITY COMMUNICATIONS POLICY. COUNCILMEMBER BINGHAM SECONDED THE MOTION, ALL VOTED IN FAVOR.

19. Approve interlocal agreement with Davis County Clerk's Office for 2023 election coordination.

A staff memo from the City Recorder explained work is underway between the City Recorder's Office and the Davis County Clerk/Auditor's Office to prepare for the 2023 Municipal Election. Davis County has asked that the contract be acted upon by the end of February in order for them to proceed with planning for the number of cities they will be assisting. The City and County plan to jointly administer a By-Mail Election. The County will provide a by mail ballot to all active registered voters and will also tabulate all ballots that are returned. Voters will have the option of dropping their ballot at City Hall or other drop boxes located throughout the County rather than paying return postage. Additionally, one polling location will be provided for in-person voting on Election Day. Election administration costs have increased slightly since the 2021 election.

COUNCILMEMBER SAVAGE MADE A MOTION TO APPROVE INTERLOCAL AGREEMENT WITH DAVIS COUNTY CLERK'S OFFICE FOR 2023 ELECTION COORDINATION. COUNCILMEMBER BINGHAM SECONDED THE MOTION, ALL VOTED IN FAVOR.

20. Authorize Administration to award Fire Station #32 Architectural and Engineering Services Contract to Galloway.

A staff memo from the Fire Department explained on January 12, 2023, an invitation seeking proposals for the architectural design and engineering services of Syracuse Fire Station #32 was advertised. The proposal due date was set for January 26, 2023, no later than 5:00 PM. A total of six proposals were received. The respondents were: Think Architecture, Galloway, Design West Architects, Desert Edge Architecture, Blalock and Partners, and AJC Architects. A review committee was formed and consisted of: Mayor Maughan, Councilmember Carver, Councilmember Teague, City Manager Bovero, Chief Byington, Deputy Chief Hamblin, and City Engineer Bloeman. Each committee member individually reviewed and scored the proposals. On February 3rd, 2023, the committee met to discuss the proposal reviews and combined scores. The top three candidates were selected as Think Architecture, Blalock and Partners, and Galloway with an \$11,000 difference between the lowest and highest proposals respectively. The committee instructed Chief Byington and Deputy Chief Hamblin to contact references on the top identified candidates. After reference checks and based upon the overall results, the committee has selected Galloway as their choice for the project of architectural design and engineering services of Syracuse Fire Station #32. During this process it was identified that each proposal would require additional items including utility design, Geotech studies and site survey, which exceeds our current budget. It is estimated that an additional \$50,000 would be needed. It is proposed that the Council amend the budget at a future hearing, using money saved through other one-time projects or the fund balance to cover the additional expense.

Fire Chief Byington reviewed the staff memo and City Manager Bovero noted that the geotechnical work can be included as part of this project or can be handled independently through the City's engineering contract.

COUNCILMEMBER CARVER MADE A MOTION TO ADOPT PROPOSED RESOLUTION R23-06 APPROVING AND AUTHORIZING THE EXECUTION OF THE INTERLOCAL COOPERATION AGREEMENT FOR THE NORTH DAVIS METRO SWAT TEAM. COUNCILMEMBER BINGHAM SECONDED THE MOTION, ALL VOTED IN FAVOR.

21. Public comments.

Mayor Maughan acknowledged a Boy Scout Troop present in the audience. A Troop Member indicated they are Troop 146 from South Ogden, Utah.

22. Mayor/Council announcements.

The Council and Mayor provided announcements about upcoming community events and other opportunities for public involvement.

23. Consideration of adjourning into Closed Executive Session pursuant

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to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property (if necessary).

There was no need for a closed session.

At 7:25 P.M. COUNCILMEMBER CARVER MADE A MOTION TO ADJOURN. COUNCILMEMBER BINGHAM SECONDED THE MOTION; ALL VOTED IN FAVOR.

Dave Maughan
Mayor

Cassie Z. Brown, MMC
City Recorder

Date approved: March 14, 2023