

Minutes of the regular meeting of the Syracuse City Council held on July 11, 2023, at 6:00 p.m., held in a hybrid in-person/electronic format via Zoom, meeting ID 844 6776 9093, in-person in the City Council Chambers at 1979 W. 1900 S., and streamed on the Syracuse City YouTube Channel in accordance with House Bill 5002, Open and Public Meetings Act Amendments, signed into law on June 25, 2020.

Present: Councilmembers: Lisa W. Bingham
Jennifer Carver
W. Seth Teague
Jordan Savage
Paul Watson

Mayor Dave Maughan
City Manager Brody Bovero
City Recorder Cassie Z. Brown

City Employees Present:

Administrative Services Director Stephen Marshall
City Attorney Brie Brass
Fire Chief Aaron Byington
Police Chief Garret Atkin
Parks and Recreation Director Kresta Robinson
Public Works Director Robert Whiteley
Community and Economic Development Director Noah Steele
Communications Specialist Kara Finley

1. Meeting Called to Order/Adopt Agenda

Mayor Maughan called the meeting to order at 6:00 p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. Councilmember Teague provided an invocation. Mayor Maughan led the audience in the Pledge of Allegiance.

COUNCILMEMBER CARVER MADE A MOTION TO ADOPT THE AGENDA. COUNCILMEMBER TEAGUE SECONDED THE MOTION, ALL VOTED IN FAVOR.

2a. Recognition: Proclamation declaring July 2023 as Parks and Recreation Month and July 21, 2023 as Parks and Recreation Professionals Day in Syracuse City.

An administrative staff memo explained The National Recreation and Parks Association (NRPA) worked to establish the month of July as Parks and Recreation Month in 1985. Taken from the NRPA website: this year's theme, "Where Community Grows", celebrates the vital role that parks and recreation professionals play in bringing people together, providing essential services, and fostering community growth. The NRPA has declared July 21, 2023 as Parks and Recreation Professionals day and they encourage community leaders and their constituents to celebrate all the dedicated professionals who build strong, vibrant and resilient communities through the power of parks and recreation.

Mayor Maughan reviewed the staff memo and the proclamation declaring July 2023 as Parks and Recreation Month and July 21, 2023 as Parks and Recreation Professionals Day in Syracuse City. He thanked the Parks and Recreation Department for the valuable service they provide to the community.

2b. Presentation of the Utah Supervisory Officer Designation to Firefighter Trevor Haycock.

A staff memo from the Fire Chief explained Firefighter Trevor Haycock has been awarded the Utah Supervisory Fire Officer Designation as outlined by the International Association of Fire Chiefs and adopted by the Utah Commission on Fire Officer Designation. Firefighter Haycock has combined hundreds of hours of training, education, and experience to meet the requirements for this designation. His hard work and commitment to this process shows his dedication to not only the Utah State Fire Service but to Syracuse City and our department as well.

Chief Byington reviewed his memo and asked the Mayor and Council to join him in congratulating Firefighter Haycock for attaining this designation.

3. Public comment:

There was no public comment.

4. Approval of minutes.

The following minutes were reviewed by the City Council: May 23 Work Session, June 13, 2023 Regular Meeting, June 13, 2023 Special Redevelopment Agency (RDA) Meeting, and June 13, 2023 Special Municipal Building Authority (MBA) meeting.

COUNCILMEMBER BINGHAM MADE A MOTION TO APPROVE THE MINUTES LISTED ON THE AGENDA AS PRESENTED. COUNCILMEMBER TEAGUE SECONDED THE MOTION; ALL VOTED AYE.

5. Proposed Resolution R23-25 appointing individuals to the Syracuse City Disaster Preparedness Committee (DPC).

Mayor Maughan announced that this item would not be considered as he was unable to schedule interviews with any potential candidates for this position.

6. Discussion of possible amendments to Syracuse City Code Section 3.50.020 pertaining to the membership of the Syracuse City Disaster Preparedness Committee (DPC).

A staff memo from the City Recorder explained Councilmember Savage serves as the Council liaison to the Disaster Preparedness Committee (DPC); he requested an agenda item to discuss a possible ordinance amendment to create a dedicated position of 'communications specialist' for the Committee. His request for the agenda item was supported by all other Councilmembers. Section [3.50.020](#) of the Syracuse City Code provides information regarding the current makeup/membership of the DPC.

Councilmember Savage stated this is a matter that has been discussed in the past, but any formal ordinance amendment was delayed until a new district emergency preparedness district was formed in the City. He would like to increase the number of members of the DPC to nine; the membership is currently eight and this could lead to tie votes and he would like an additional member to prevent that from occurring frequently. He would also like to assign one member to be a communications specialist for the Committee; in the event of a disaster, this individual could coordinate HAM radio traffic from each district, compile the information, and feed it through the Emergency Operations Center (EOC). He stated that there is one individual that has acted in this capacity unofficially and the Committee would like for them to pursue the application process to be formally appointed to the Committee.

Brief discussion among the Mayor and Council centered on any potential conflict a Committee member may have given that they serve in emergency preparedness roles for other entities as well; the Council indicated they support the recommendation and asked that staff include an item on the August City Council business meeting agenda to allow for adoption of an ordinance that would designate one member of the Committee as a communications specialist.

7. Proposed Resolution R23-26 appointing Nicholas C. Mills to fulfill the position of Hearing Officer and authorizing the City to enter into an agreement for such services in accordance with the compensation established hereunder.

A staff memo from the City Manager explained that pursuant to a request for proposals (RFP) for hearing officer services published by the City, one response was received from Nicholas C. Mills. The appointment of the hearing officer is by the Mayor with advice and consent of the Council. Staff has reviewed the credentials and experience of Mr. Mills and has found him to be well-qualified for the position. The memo provided a general overview of the hearing officer services contract.

- **Duties:** Conduct appeals hearings as prescribed in Titles 4, 6, and 11 of the City Code.
- **Term:** The proposed term of the contract is for three years with the option to renew for two more one-year terms.
- **Compensation:** The proposed compensation for time related to preparing for and conducting hearings, plus maintaining calendar availability as required is \$300 per hearing with an annual guarantee of five hearings.

The action item before the Council is to vote on whether to adopt Resolution R23- appointing Nicholas C. Mills as the Hearing Officer of the City and authorizing the City to enter into an agreement for such services.

City Manager Bovero reviewed his staff memo.

COUNCILMEMBER TEAGUE MADE A MOTION TO ADOPT RESOLUTION R23-26 APPOINTING NICHOLAS C. MILLS TO FULFILL THE POSITION OF HEARING OFFICER AND AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT FOR SUCH SERVICES IN ACCORDANCE WITH THE COMPENSATION ESTABLISHED HEREUNDER. COUNCILMEMBER BINGHAM SECONDED THE MOTION; ALL VOTED AYE.

8. Proposed reconsideration of Ordinance 2023-13 declaring the annexation of 1.944 acres of property located at 2761 S. 3000 W. into the City of Syracuse, Davis County, Utah, establishing zoning for the property, and authorizing the execution of an annexation agreement.

A staff memo from the City Recorder explained on June 13, 2023, the City Council approved Ordinance 2023-13 providing approval of the annexation of property owned by Susan Bourgeois, subject to execution of an annexation agreement. Staff met with Ms. Bourgeois in the days following the June 13 meeting and Ms. Bourgeois was unwilling to concede to the term of the agreement relating to the dedication of water shares. She ultimately notified staff that she wished to withdraw her

petition to annex and that she would prefer to leave her property unincorporated. Staff recommends reconsideration of the ordinance and then denial of the ordinance in order to provide a clear record of the final action taken on the annexation.

COUNCILMEMBER BINGHAM MOVED TO RECONSIDER ORDINANCE 2023-13. COUNCILMEMBER CARVER SECONDED THE MOTION; ALL VOTED AYE.

COUNCILMEMBER TEAGUE MADE A MOTION TO DENY ORDINANCE 2023-13 DECLARING THE ANNEXATION OF 1.944 ACRES OF PROPERTY LOCATED AT 2761 S. 3000 W. INTO THE CITY OF SYRACUSE, DAVIS COUNTY, UTAH, ESTABLISHING ZONING FOR THE PROPERTY, AND AUTHORIZING THE EXECUTION OF AN ANNEXATION AGREEMENT. COUNCILMEMBER CARVER SECONDED THE MOTION; ALL VOTED AYE.

9. Public comments.

There were no public comments.

10. Mayor/Council announcements.

The Council and Mayor provided announcements about upcoming community events and other opportunities for public involvement.

At 6:38 P.M. COUNCILMEMBER BINGHAM MADE A MOTION TO ADJOURN. COUNCILMEMBER TEAGUE SECONDED THE MOTION; ALL VOTED IN FAVOR.

Dave Maughan
Mayor

Cassie Z. Brown, MMC
City Recorder

Date approved: August 8, 2023