

Minutes of the Syracuse Planning Commission Regular Meeting August 1, 2023

Minutes of the regular meeting of the Syracuse Planning Commission, held in Council Chambers and accessible via Zoom on August 1, 2023, at 6:00 PM.

Commission Members Present: Lon Hunter, Vice-Chair
Scott Shea
Dennis Johnson
James King
Dallas Johnson
Neil Garner

Excused: Kenneth Hellewell, Chair

City Employees Present: Noah Steele, CED Director
Micheal Kerswell, Planner
Brie Brass, City Attorney
Golden Barrett, Fire Marshal

City Council Liaison: Paul Watson

Visitors: Jason Carrion

1. Meeting Called to Order

A quorum was present, as defined in Utah Code, Title 52, Chapter 4 – Open and Public Meetings Act. Vice-Chair Hunter called the meeting to order at 6:00 PM as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the public and each commissioner. Commissioner Dennis Johnson provided an invocation and Commissioner Garner led the Pledge of Allegiance.

COMMISSIONER SHEA MOVED TO ADOPT THE AUGUST 1, 2023 PLANNING COMMISSION MEETING AGENDA. COMMISSIONER DENNIS JOHNSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

2. Meeting Minutes

The following minutes were reviewed by the Planning Commission:

- Regular Meeting & Work Session for July 18, 2023

COMMISSIONER KING MOVED TO APPROVE THE MINUTES FOR THE JULY 18, 2023 REGULAR AND WORK MEETINGS. COMMISSIONER DALLAS JOHNSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

3. Public Comment

Longtime resident, Jason Carrion responded to a notice he received about a proposed Community Reinvestment Project Area Plan that will impact his property.

4. Agenda Items

Discussion – Ordinance Amendment: Proposed changes to exterior wall covering stipulations.

Community & Economic Development Director, Noah Steele related that previously adopted HB 406 amended state code 10-9a-604.5 to prohibit a municipality from regulating building design elements. He presented a proposed code amendment that would bring Syracuse City ordinance into compliance with state law. He asked the Planning Commission to review the proposed ordinance amendment and decide if they would like to hold a Public Hearing and recommend the amendment to the City Council or continue the discussion until an acceptable solution is found.

Commissioners considered the purpose and intent of the legislation. They ultimately decided to schedule a Public Hearing in order to advance the proposed changes to City Council for approval.

Discussion – Traffic Calming Measures: Proposed Transportation Master Plan directives promoting traffic calming.

Noah Steele indicated that the City has a traffic calming program which is included in the current Transportation Master Plan. He acknowledged that the Transportation Master Plan is in the process of being updated and noted that it was requested during the previous Planning Commission meeting to review traffic calming methods. He stated that elements in the traffic calming program are not required by ordinance but are requested by residents through the program. He pointed out that the City also has ordinance requirements for connectivity. He explained that proposed site and subdivision plans are reviewed for compliance with City Code and Public Works Standards during staff review. He exhibited the traffic calming section of the adopted transportation plan, the traffic-calming program, relevant connectivity ordinances, and a publication from the American Planning Association about street connectivity.

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Commissioners discussed the premise of requiring use of traffic calming measures by ordinance rather than recommending such devices be applied at the discretion of a developer.

The current process for the review and approval of roadway configuration, including use of traffic calming measures, was examined. Reactionary implementation of transportation tools to reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for pedestrians was appraised.

Vice-Chair Hunter suggested that the Planning Commission approach City Council about amending ordinance(s) to require the use of various traffic calming measures in specific instances.

City Attorney, Brie Brass advised that the City Engineer is an essential resource for traffic planning and effective analyst of associated state and county laws.

Fire Marshal, Golden Barrett noted that subdivisions and commercial site plans are subject to Fire Marshal approval. He listed some conditions within the International Fire Code that are central to his review.

5. Adjourn

AT 6:37 PM COMMISSIONER DENNIS JOHNSON MOVED TO ADJOURN AND PROCEED WITH THE WORK SESSION. COMMISSIONER KING SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Planning Commission

City Staff

Date Approved: _____

Minutes of the Syracuse Planning Commission Work Session – August 1, 2023

Minutes of the work session of the Syracuse Planning Commission, held in Council Chambers and virtually via Zoom on August 1, 2023.

Present: Commission Members: Lonh Hunter, Vice-Chair
Dallas Johnson
Scott Shea
Dennis Johnson
James King
Neil Garner

Excused: Kenneth Hellewell, Chair

City Employees: Noah Steele, CED Director
Micheal Kerswell, Planner
Brie Brass, City Attorney

Vice-Chair Hunter started the Work Session at 6:40 PM

1. Department Business

a. City Council Liaison Report

Councilmember Watson had nothing to report.

b. City Attorney Updates

City Attorney, Brie Brass had nothing to report.

2. Discussion Items

Training – Utah Open and Public Meetings Act

City Attorney, Brie Brass presented annual training on the requirements of chapter 52-4-104 of Utah Code.

3. Adjourn

AT 6:55 PM COMMISSIONER GARNER MOVED TO ADJOURN THE WORK SESSION. COMMISSIONER DENNIS JOHNSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Planning Commission

City Staff

Date Approved: _____